

I-Talent Gagnon & Partners are search and recruitment experts for Executives, Managers and Technical Specialists positions.

We are recruiting on behalf of our client, a major international group, an experienced and qualified:

HR Project Manager

The HR Project Manager will be responsible for the European coordination and implementation of corporate HR projects as well as management and delivery Europe-focused HR project initiatives. This role reports to VP Human Resources for Europe.

Responsibilities

- Manage projects within HR including, but not limited to recruitment processes and policies, workforce planning, change management and engagement, HR policies and contracts and departmental structure.
- Develop and execute project plans and associated communication plan, in liaison with Regional and Global to meet the integration objectives within implementation, resource, and delivery time constraints;
- Managing project schedules, identifying risks and clearly communicating metrics to stakeholders across the region with a view to objectively evaluating performance against expectations;
- Ensuring coordination of all teams and individuals based on deadlines;
- Functioning as the reference point for all HR project management queries and information in Europe;
- Liaise with key areas within the organisation including IT, payroll and Finance;
- Manage projects within HR including recruitment processes and policies, workforce planning, change management and engagement, HR policies and contracts and departmental structure.

Qualification and Experience

- University degree or other equivalent technical qualification with 8+ years of relevant work experience;
- Minimum 2 years managing and delivering HR projects within an international organization
- Proven ability to manage complex and dynamic projects in a globally matrixed work environment;
- Strong analytical skills;
- Professional and positive in approach;
- Ability to work under pressure;
- Outstanding project management and organizational skills;

- Ability to manage multiple projects at different levels of maturity;
- Ability to work both independently and in full collaboration with others across functions, regions and hierarchy;
- Proactive in approach with proven problem-solving skills;
- Excellent communication skills ;
- Functional SAP experience would be a bonus;
- French/English fluency (native or minimum C2); German an asset.

**Please apply on our website: www.i-talent.com
together with your CV and motivation letter. Thank you.**

Only applications received using this e-mail address will be considered for the above position. If you do not receive a reply to your application within 2 weeks, please consider that your candidacy has not been shortlisted.