

ITalent SA is a professional and highly ethical search firm that focuses on leadership and management positions as well as technical and specialist roles.

On behalf of our client, an international chemical group, we are looking for a dynamic and experienced

### **Lead Contract Manager - New Industrial Plant**

#### **Purpose**

The Lead Contract Manager will have responsibility in establishing and managing the required contracts related to the new industrial plant project. He/she will closely work with project stakeholders to achieve the outcomes that effectively meet projects objectives and business requirements. The position will be based in the Eastern part of Canada.

#### **The Lead Contract Manager will:**

- Elaborate and manage across stakeholders (engineering company, authorities, power suppliers,...) contracts for goods and services to ensure the delivery of outcomes in line with projects objectives.
- Monitor contract performance and compliance in accordance with the contract, contract management plan, risk management plan and organisational policies and procedures.
- Establish and maintain strong business relationships with stakeholders and suppliers including effectively managing contract enquiries, issues, disputes, variations, risks and undertaking negotiations with suppliers as required according to the project requirements.
- Ensure communication between stakeholders.
- Research and analyse contract related information including supplier contract reporting, and provide reports regarding contract activity and performance
- Manage allocated contract implementation and transition, including management of supplier and Agency activities.
- Provide advice and support to the project manager and contract establishment process including identifying opportunities to improve procurement outcomes, efficiency and value for money.
- Provide leadership, advice and support to staff within the team.

## Candidate Profile

- 10+ years experience in a contract management (or equivalent) role in a procurement environment in Canada; solid working knowledge of contract management processes and techniques.
- Demonstrated experience in a contract management capacity for an engineering company (EPCM or equivalent)
- Large/complex project experience a must; new plant project experience highly desirable
- High level interpersonal skills, including the ability to liaise effectively with a range of stakeholders in providing expert contract management advice to enable achievement of desired outcomes.
- High level communication skills at all levels (written and verbal) and the ability to undertake negotiations with suppliers in the resolution of disputes.
- Demonstrated investigative and analytical skills including the ability to use MS Excel, Database and Reporting systems.
- Ability to review, develop and implement guidelines and operating processes.
- Demonstrated ability to work as part of a team to deliver project outcomes within specified parameters including timeframes and objectives.
- Ability to identify continuous improvement and innovation opportunities in processes to improve effectiveness and efficiency.
- Ability to work under limited direction, including experience in planning, prioritising and organising work for self and others to achieve goals and deadlines.
- Demonstrated knowledge of government legislation, audit regulations, legal obligations
- An understanding of and ability to work to the spirit and principles of the Premier's Safety Commitment and the legislative requirements of the Occupational Health Safety
- The candidate must be Canadian or have a valid Canadian work permit

## Education

- University degree in a relevant field

**Please apply on our website: [recrutement@i-talent.com](mailto:recrutement@i-talent.com) together with your CV and motivation letter. Thank you.**

**Only applications via this e-mail will be considered for this recruitment. If you don't receive a reply to your application within 2 weeks, please consider that your file has not been shortlisted.**